

**Agenda on Adaptation M&E Training**  
**Date: 18-19<sup>th</sup> September 2025**  
**Venue: Namgay Heritage Hotel, Thimphu**

<b>DAY 1</b>		
09:30-10:00	Opening	<ul style="list-style-type: none"> <li>● Opening Remarks by the Department of Environment and Climate Change, MoENR</li> <li>● The objectives, agenda, and expected outcomes of the program (IGES)</li> </ul>
10:00-11:00	What is the adaptation M&E?	<ul style="list-style-type: none"> <li>● A brief overview of adaptation M&amp;E with introducing the case study of Japan (IGES)</li> </ul>
11:00-11:15	<i>Break</i>	
11:15-11:30	Current status of Bhutan	<ul style="list-style-type: none"> <li>● NAP and adaptation M&amp;E in Bhutan (MoENR)</li> </ul>
11:30-13:00	About the JAMES (Part 1)	<ul style="list-style-type: none"> <li>● The outline of the JAMES</li> <li>● Explore indicators in the JAMES</li> </ul>
13:00-14:00	<i>Lunch</i>	
14:00-14:45	About the JAMES (Part 2)	<ul style="list-style-type: none"> <li>● Group exercise to list and select the relevant plan to conduct M&amp;E</li> </ul>
14:30-15:00	Wrap-up	-
<b>DAY 2</b>		
09:30-10:00	Opening	<ul style="list-style-type: none"> <li>● Recap of DAY 1</li> </ul>
10:00-11:00	About the JAMES (Part 3)	<ul style="list-style-type: none"> <li>● Group exercise filling out the scorecard pages for the selected plans (process indicator, output/outcome indicator)</li> </ul>
11:00-11:15	<i>Break</i>	
11:15-12:30	Possible ways that the government can apply the JAMES	<ul style="list-style-type: none"> <li>● Provide ideas on the broad range of applications and expected outcomes of the JAMES</li> <li>● Discuss the possible applications of the JAMES in your department</li> </ul>
12:30-13:30	<i>Lunch</i>	
13:30-14:30	Possible ways that the government can apply the JAMES (continued)	<ul style="list-style-type: none"> <li>● Report back on the results of the Group exercise</li> <li>● Discuss and develop a plan for the trial use of the JAMES until the next meeting</li> </ul>
14:30-14:40	Wrap-up	-
14:40-15:00	Administrative matters for the next meeting	<ul style="list-style-type: none"> <li>● Confirm the assignment until the next meeting (what to do based on the plan above)</li> <li>● Coordinate the schedule and participants of the next meeting</li> </ul>